

## **Event Space**

### **EVENT SPACE – PEAK SEASON (15 MAY – 15 SEPT)**

#### **Booking Policy**

All event space rentals are subject to a \$20 non-refundable administration fee, and a valid credit card number must be provided. A minimum of 24-hours notice is required to book the event space. Please contact us directly for inquiries on space within 24 hours of the event. Event space is included in corporate event programs as required. Hoodoo Adventures is a non-smoking facility. Full payment is due upon booking to hold space during peak season.

#### **Liquor Policy**

Liquor is the renter's responsibility. Applicable licenses and certifications are required.

#### **Cancellation Policy**

Cancellation policy for event space is as follows:

- If cancelling with 72 or more hours of rental date: 100% less administration fee
- If cancelling within 48 – 72 hours of rental date: 50% refund
- If cancelling within 24 - 48 hours of rental date: 25% refund
- If cancelling within 24 hours of rental date: no refunds

Hoodoo Adventures includes up to one hour of clean up in all event space rentals. Additional charges of \$50 per hour apply to any additional clean up of the facilities that may be required after the event. Leaser is responsible for any damage to the facility event space throughout the duration of the lease.

**In the Case of Smoke/Fire/Natural Disaster:** The above Cancellation Policy stands at all times. It is the responsibility of the guest to acquire trip or travel cancellation insurance through your chosen provider.

### **EVENT SPACE – OFF SEASON (16 SEPT – 14 MAY)**

#### **Booking Policy**

All event space rentals are subject to a \$20 non-refundable administration fee, and a valid credit card number must be provided. A minimum of 24-hours notice is required to book the event space. Please contact us directly for inquiries on space within 24 hours of the event. Event space is included in corporate event programs as required. Hoodoo Adventures is a non-smoking facility. 50% deposit is due upon booking to hold space during off season.

#### **Liquor Policy**

Liquor is the renter's responsibility. Applicable licenses and certifications are required.

#### **Cancellation Policy**

Cancellation policy for event space is as follows:

- If cancelling with 72 or more hours of rental date: 100% less administration fee
- If cancelling within 48 – 72 hours of rental date: 50% refund
- If cancelling within 24 - 48 hours of rental date: 25% refund
- If cancelling within 24 hours of rental date: no refunds

Hoodoo Adventures includes up to one hour of clean up in all event space rentals. Additional charges of \$50 per hour apply to any additional clean up of the facilities that may be required after the event. Leaser is responsible for any damage to the facility event space throughout the duration of the lease.

**In the Case of Smoke/Fire/Natural Disaster:** The above Cancellation Policy stands at all times. It is the responsibility of the guest to acquire trip or travel cancellation insurance through your chosen provider.