Hoodoo Adventure Company Ltd. Job Description:

Summer Adventure Camp Instructor Trekkers Camp, Ages 5-7

Position Summary: Hoodoo Adventure Camp invites you to join our amazing, fun, and dynamic Summer Adventure Camp Staff team at our downtown Penticton location. This position seeks to employ fun, energetic, outgoing, and dedicated staff that are 20 years of age and older to not only support our programs, but also be a positive and engaging role model in the lives of the children we support!

Reports to: Programs Manager

Duties will include, but are not limited to:
Attending training and regular meetings, attending adventure summer camp each weekday and must dedicate themselves to this full-time role for the entire 9 weeks of programming. Other duties may be assigned as necessary.

Job Duties

- Assisting with the planning, implementation, and evaluation of the Summer Day Camp Programs
- Being an enthusiastic and positive role model to children throughout all Day Camp activities
- Ensuring that all program activities are enjoyable and safe for all participants
- To be actively involved in all aspects of the Summer Day Camp program
- General supervision and positive role modeling
- Assist in the daily maintenance and cleanliness of the building
- Be committed to 3 Days of intensive training and 9 weeks of camp
- Provide a safe, nurturing environment for children.
- Document incident reports.
- Attend regular staff meetings.
- Promote and encourage each individual to maintain an optimum level of health, well-being and self-esteem.
- Maintain and model appropriate personal boundaries with children.
- Support children with problem solving, compatibility, and conflict resolution.
- Maintain current knowledge of drug and food allergies and sensitivities of each individual
- Ensure all property is maintained at an optimal level of cleanliness and tidiness.
- Respect and protect the privacy of information relating to all company clients, employees, and business affairs.

• Maintain current knowledge and practice of all relevant plans, policies and procedures as established by the Company
• Ability to work in changing weather conditions and be outdoors for extended periods of time
• Other duties shall be assigned as required.

Requirements
• Must be at least 20 years of age.
• Experience in outdoor programming
• Must have a Class 4 Driver's License or be willing to obtain one before your start date
• Interest and experience in outdoor activities, kayaking, hiking, biking, rock climbing
•Willingness to attend unpaid days of training in the above activities in the month of May
• Previous experience working with children aged 5-12 years old is preferred.
• Have current First Aid and CPR or willing to obtain prior to start date.
• Preference will be given to someone with a lifeguarding certificate
• Successful completion of a Child Intervention Record Check and RCMP Criminal Record Check.
• Works well in a busy team environment, with excellent organization and communication skills.
• Demonstrated sense of skill when dealing with positive behavior management with children.
• Able to effectively communicate both verbally and in writing.
• High level of critical and logical thinking when working with children and as a team.
• Proven organizational, time management and prioritizing skills.
• Must commit to Full Time, 9 Week Contract, plus end of year school programs prior to Summer Camp commencement

Support Staff with Qualifications:
We are looking for Summer Camp staff to take the lead on programs and run camp daily, offering the children a consistent leader/instructor from day to day. Each day Camp Instructors will be joined by at least one qualified/certified Outdoor instructor/Guide to offer the individual activities and assure ratios and highest standards of safety are always maintained throughout our programming.
Contract starts:
Staff Program Training April. School Programs start in May, full time Camp starts July 4th and finishes Sept. 2nd. (Students returning to university before this time may still apply)
Continued employment options may be available to interested parties.

Please send resume and cover letter attention:
Programs Manager, Cynthia Gagnon - Hoodoo Adventure Company Ltd.
cynthia@hoodooadventures.ca